



Teacher/Building Administrator Application  
**Southwestern Jefferson County Schools**

It is the policy of Southwestern Jefferson County Consolidated School Corporation not to discriminate on the basis of age, race, color, religion, sex, disability, or national origin including English proficiency in its educational programs or employment policies as required by the Indian Civil rights Act, (I.C. 22-9-1), (I.C. 20-8.1-2), Titles VI and VII of the Civil Rights Act of 1964, the Equal Pay Act of 1973, Title IX (1972 Amendment), Section 504 fo the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1991.

**Area of Interest**

Grade Level:	
Subjects:	

**Personal Information**

Legal Name (Last, First, Middle):	
Home Address (Street):	
City, State, Zip Code:	
Contact Phone Number:	

**Personal Data**

Have you taught or been employed anywhere in the previous 5 years?:	
If yes, please specify:	
Do you have a retirement fund number? If yes, please specify	
If employed by Southwestern, can you handle day to day activities with reasonable assistance? If no please specify.	
If hired, do you feel you could lead any school activities? If yes, specify	
If employed, what distance would you be traveling to and from work?	
Would you be willing to obtain your bus driving CDL license?	

## License Information

License Area (Ele/Secondary/Admin)	License Number	Expiration Date	Major	Minor	Endorsements

## Additional Background Questions

Question	Answer (yes or no)
<p>If you answer "yes" to any of the below questions, please provide an explanation on a separate sheet. Include the date of the incident, charge, court action taken, the offense in question, and the address of any court involved.</p> <p>Are you presently being investigated or under a procedure to consider discharge for alleged misconduct by your current employer?</p>	
<p>Have you ever been reprimanded, disciplined, discharged, or asked to resign from a prior position?</p>	
<p>Have you ever resigned from a prior employer under circumstances involving your employer's investigation or alleged sexual conduct with another person, mishandling of funds, or criminal conduct?</p>	
<p>Have you ever been charged with or investigated for physical or sexual abuse of another person?</p>	
<p>Have you ever been convicted of a misdemeanor and/or felony, or ever entered a plea of guilty or a plea of "no contest", or has any court ever deferred further proceedings without entering a finding of guilty or placed you on probation for any crime?</p>	

## Educational Background

### Undergraduate

Institution	Dates Attended	Minor/Major	Degree & Date

**Graduate**

<b>Institution</b>	<b>Dates Attended</b>	<b>Minor/Major</b>	<b>Degree &amp; Date</b>

**Additional Educational Preparation  
(including specialized seminars, workshops, etc.)**

<b>Institution/Event</b>	<b>Dates Attended</b>	<b>Subject Matter</b>	<b>Degree or Certificate</b>

**Certifications Held**

<b>Type / Description</b>	<b>State / Date</b>

**Professional Background**

**Employment Record**  
(Please list most recent first)

Position	Organization	Enrollment	Dates

Total number of years of PUBLIC school teaching experience:

**Honors, Awards, Recognition**  
(List the Honors, Awards, Commendations, Elected or Appointed Office Held, and Any Other Recognition Received)

Type / Description	Dates

**Community Involvement**  
(List (3) community organizations in which you have been involved and any leadership positions you held)

Organization / Description

## References

Please provide names of (5) persons who know your professional background and qualifications

Name	Position/Organization	Contact Phone	Email

## Application Questions

Please answer each of the below questions on a separate sheet and provide copies of your answers with your completed application form and resume.

1. Describe your management style on educational philosophy.
2. What strengths and talents do you possess to make you a successful educator?
3. What are your most significant professional accomplishments?
4. In what area(s) do you feel the least qualified?
5. Why do you want to work for Southwestern Jefferson County Consolidated School Corporation?

## Authorization and Release

I authorize the Southwestern Jefferson County Consolidated School Corporation to check my employment history, including without limitation, reference checks, and to seek the release of investigatory information, including a "limited criminal History," possessed by any private or public employers, or local, state, or federal agencies to provide Southwestern Jefferson County Consolidated School Corporation any information they may release concerning the matter described herein, and will cooperate to the extent necessary to obtain the release of the information.

I expressly waive, in connection with any request for, or provision of, such information, any claims or cause of action, including without limitation, defamation, infliction of emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against Southwestern Jefferson County Consolidated School Corporation, its officers, employees, trustees, or agents, any individual, corporate, and/or agency provider of such information. I have read this authorization and release of all claims, and I expressly agree to the terms set out herein.

Signature:	
Date:	

**Thank You for Your Time and Interest!**